

If you would like to offer this series in your area

Contact MLFCCA Director, Katy Chase

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651-636-1989 or 1-800-652-9704



Your Agency
Logo
here

The mission of MLFCCA is to support the highest standard of care for children in Minnesota's diverse licensed family child care homes through education, resources, recognition and advocacy.

Minnesota Licensed Family Child Care Association

1821 University Ave W
Suite 324 South
Saint Paul MN 55104
mlfcca.org

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Steps to Association Development

An 8 hour series of four classes on the skills and knowledge necessary for beginning and supporting a successful family child care association



- Updated for professional development
- Reflects relationship-based competencies
- Customized to local needs & interests

Minnesota Licensed Family Child Care Association

"Providers Supporting Providers"

Since 1973

Session One--FIRST STEPS

PLANNING: GOALS & MISSION



- Group Strengths & Interests
- Group Goals and Objectives
- Leadership Structures
- Your Mission
- Ethics Discussion

Session Two--DEFINING

BUSINESS: BYLAWS & PROGRAMS



- Name Registration & EIN
- Articles of Incorporation
- Bylaws
- Forms & Financials

Session Three--GROWING STEPS

LEADERSHIP: ROLES & RULES



- Board Development
- Robert's Rules of Order & Elections
- Meeting Protocol
- Volunteer Motivators
- Membership Outreach

Session Four--SUCCESS STEPS

DELIVERING THE PROMISE



- Non Profit and Charity Status
- Community Collaborations
- Building and Sustaining your Group
- Program Planning and Evaluation
- Locating and Managing Resources

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